

GLOBAL VISA SERVICES LIMITED (Worldwide Services)-KENYA

DUBAI VISA APPLICATION FORM FOR MARHABA SERVICES

Please Fill in Capital Letters

1- Airline: _____ PNR: _____

2- Frequent Flyer Number with name of Airlines: _____ Type: _____

3- Type of visa being applied for: (Tick any one) ☐ Tourist ☐ 96 Hours

4- Full names (as in passport): _____

5- Residential Address (in Kenya): _____

E-mail: _____

Phone no: _____

PHOTOGRAPH

6- Personal Details

a. Nationality	
b. Father's name	
c. Mother's name	
d. Gender	<input type="checkbox"/> Male <input type="checkbox"/> Female
e. Marital Status (Spouse Name if Married)	
f. Occupation	
g. Place and Date of birth (dd-mm-yyyy)	____ / ____ / ____

7- Passport details

a. Type	<input type="checkbox"/> Ordinary <input type="checkbox"/> Diplomatic / Official <input type="checkbox"/> Special
b. Passport number	
c. Place and date of issue (dd-mm-yyyy)	____ / ____ / ____
d. Expiry date (dd-mm-yyyy)	____ / ____ / ____

8- Purpose of Visit ☐ Tourist ☐ Business ☐ Family/Relative Visit ☐ Transit

Contact in UAE (Mandatory Information)

Name / Relationship with host	
Address / Hotel Confirmation Voucher	
Phone no.	
E-mail Address	

9- Visa fee (subject to change without notice)

Tourist Visa - Ksh. 8,300 / USD 90 including VAT
96 Hours Visa - Ksh. 7,000 / USD 75 including VAT

10- All fees should be deposited to the following bank account
A/C Name : Global Visa Services Limited, Bank Name : Standard Chartered Bank
KSHS A/C No : 0102016606900 - for visa only
USD A/C No : 8702016606900 - for visa and security deposit

11- Documents Required to process Visa

- Application Form duly signed and complete.
- Passport Copies (Full Name, Nationality, Date of Birth, Place of Birth, Passport Number, Date of Issue, Date of Expiry - validity at least 6 months).
- A booking indicating the day of entry and exit from Dubai (PNR). Reservations exceeding the validity of the visa will not be accepted.
- Frequent Flyer Status and Number of your Airline with a copy of the Frequent Flyer Card.
- Guarantee letter from IATA registered Travel Agency.
- Direct applicants, not applying through a travel agent, must present a cash deposit of 1500 USD in the favor of "Global Visa Services Limited" as a Security Deposit which is to be refunded on proof of return within visa validity and proof of travel in and out of Dubai
- Travel Insurance covering the period of the stay in the U.A.E. is obligatory for applicants aged 60 years and above.
- 1 Passport sized colored photograph.
- A copy of cash deposit slip for the visa fee and copy of cash deposit slip for security deposit for direct clients

Important Notes:

- * Incomplete applications will be rejected.
- * The issuing authorities may refuse to grant a visa if the application form is incorrect or Incomplete
- * Visa is granted electronically hence nothing is endorsed on the passport

OFFICE USE ONLY

Assessment

Sign: _____ Date: _____

Appraisal

Sign: _____ Date: _____

Application Number _____

Sign: _____ Date: _____

VCN Number _____

Sign: _____ Date: _____

IMPORTANT: All applicants should read the conditions mentioned below before signing the application form.

Incomplete and unsigned applications will not be accepted and visa fees are non-refundable for any reason.

TERMS AND CONDITIONS

- 1- This facility is open only to Kenyan passport holders or Kenya residents visiting Dubai and fulfilling the eligibility conditions announced by the Government of Dubai/Dubai Naturalisation and Residency Administration (DNRD). Issuance and approval of a visa is regulated by Government of Dubai / DNRD and governed by their rules and regulations that are amended/ updated from time to time subject to the applicant fulfilling the eligibility conditions. Please note visa issued by the Government of Dubai / Dubai Immigration is valid for entry and exit from Dubai airport only. This visa is not valid for entry and exit from any other airports of U.A.E.
- 2- The Government of Dubai / Dubai Immigration has outsourced the administrative process of handling visa applications, through DNATA, to Global Visa Services Limited (WWS World Wide Services) herein referred to as GVS. GVS has set-up and is managing the Dubai Visa Processing Centre for this purpose.
- 3- Each visa Applicant desirous of travelling to Dubai should be holding a valid and confirmed ticket issued by an Airline flying into Dubai. DNATA/GVS will not be responsible for and will not be liable for the passenger not been able to travel due to denied boarding, offloading, cancellation of flights, delays or any other cause or circumstances beyond their control.
- 4- The Applicant will be required to fill in a Visa Application Form accurately and submit the same with the applicable visa fees, valid passport and the necessary documentation as specified therein.
- 5- GVS will accept no responsibility for late, lost or misplaced applications and/or the veracity of the contents of the same. Incomplete and duplicate applications will be disregarded. The Applicant accepts that the courier acceptance and delivery service is operated by a third party and GVS does not assume any responsibility or liability for any deficiency in service on part of the courier company.
- 6- The decision to grant or refuse a visa is the sole prerogative of the Government of Dubai/ Dubai Immigration. DNATA and / GVS do not influence the Government of Dubai/Dubai Immigration in any manner of issuance or refusal of the visa. The decision of the Government of Dubai / Dubai Immigration is final. In case of rejection of a visa application, no correspondence will be entertained and no visa fees will be refunded.
- 7- Issuance of a visa or approval of a visa application does not in any way give the applicant the right to enter Dubai. The entry is at the sole discretion of the immigration officer at Dubai Airport who is a representative of Dubai Immigration.
- 8- Applicants applying for a visa on basis of Walt-listed tickets understand and accept that they are fully liable to all fines, penalties and legal action Imposed by Government of Dubai Immigration resulting from overstay should they not be able to depart from Dubai within the validity period of their visa because of non-confirmation of seats.
- 9- GVS and DNATA are not responsible if applicant is unable to travel and penal action is taken by Dubai Immigration, in case the booking out of Dubai is not confirmed.
- 10- The visa must be accepted as offered and is non-transferable.
- 11- GVS or DNATA are not liable for any losses or damages, which the applicant may suffer arising from delay in processing or receiving of visas. DNATA is merely the sponsor and GVS the administrative agency and cannot accept any liability relating to the applicant whatsoever.
- 12- The visa is valid as per the Government of Dubai/ Dubai Immigration rules and regulations are amended from time to time. The visa is valid from its date of issue.
- 13- All Kenyan and Dubai Government regulations apply and in case this facility is deemed invalid or cancelled due to any Kenyan/ Dubai Government regulation or order, GVS or DNATA will not be held liable for any compensation or claim by the applicants.
- 14- Visa fees are non-refundable.
- 15- Applicants will be solely responsible to ensure they fulfill all Kenyan and Dubai Government requirements for travel.
- 16- GVS will take all reasonable measures to ensure that information provided by the Applicants to GVS will remain confidential. However GVS will not be liable for any unauthorized access by any means to that information.
- 17- GVS reserves the right to add, to alter or vary these terms and conditions at any time without notice or liability and all applicants availing of this facility shall be bound by the same.
- 18- These terms and conditions shall be governed and construed in accordance with the laws of Kenya. Any Claims or disputes arising in relation to the services provided by GVS to the applicant shall be subject to the exclusive jurisdiction of the courts in Kenya.

I confirm that the above terms and conditions have been read and understood by me.

Signature of applicant (or Parent if applicant is below 12 years)

Date