

PARTICIPANTS APPLICATION

SECTION I: GENERAL INFORMATION

Participants in the Excellence in Financial Reporting (FiRe) Award 2013 may submit their Audited Annual Report and Financial Statement **(as issued for the Annual General Meeting)** using one of several formats. Accordingly, please indicate the format used for this submission of the Audited Annual Report and Financial Statements:-

- ☐ Hardcopy¹
☐ Soft copy (PDF)

If you have questions either e-mail icpak@icpak.com or call the FiRe Award Technical Committee at +254 (0) 20 2304226/7.

1. Name of Entity²: _____

2. Fiscal year Ended (month, day, year): _____

3. Is the entity a previous participant in the FiRe Award? Yes ☐ No ☐

If yes, what was the most recent fiscal year? _____

4. Is the Entity listed on any Securities Exchange?

In Kenya	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Outside Kenya	Yes <input type="checkbox"/>	No <input type="checkbox"/>

Official Requesting Review (receives detailed comments and suggestions for improvement, the Excellence in Financial Reporting (FiRe) Award certificate of participation which should arrive approximately 2 months after the gala dinner).

Contact-Person: _____

Designation: _____

Address for Correspondence: _____

¹ For purposes of review, hard copies are preferred.

² As it appears on the report cover and will appear on the Certificates, if awarded

Telephone: _____
Mobile: _____
Fax Number: _____
E-mail Address: _____

SECTION II: AUDITOR'S INFORMATION

Agency or Firm Name: _____
Street: _____
Address: _____

SECTION III: SUBMISSION INSTRUCTIONS

Please enclose **seven copies** of the Annual Report for the financial year ending on any day between 1 April 2012 and 31 March 2013 (both days inclusive) and a duly completed participant's application form (FORM A).

Entities are to be dropped at the following pick up points with the communication addressed to The FiRe Awards Technical Committee.

1. ICPAK's Secretariat's Dropping Zone at the Revlon Professional Plaza, Drop in Box No. 164

ALTERNATIVELY

2. Mailed to: *FiRe Award Technical Committee,
Institute of Certified Public Accountants of Kenya
P.O. BOX 59963 - 00200 Nairobi*

SECTION IV: AUTHORIZATION & DECLARATION

Annual Report and Financial Statements submitted for the competition are the same as those circulated to shareholders.

With this application form we are officially submit our annual report and financial statements for Excellence in Financial Reporting (FiRe) Award 2013 review.

Signature of official

Date

Name & Designation



C. Category (Please tick the relevant box)

- | | |
|--------------------------|-----------------------------------|
| <input type="checkbox"/> | Banks |
| <input type="checkbox"/> | Insurance |
| <input type="checkbox"/> | Industrial, Commercial & Services |
| <input type="checkbox"/> | Saccos' |
| <input type="checkbox"/> | Not for profit |
| <input type="checkbox"/> | Public Sector (IPSAS) |
| <input type="checkbox"/> | Small and Medium Enterprises |

Please send the completed Entry Form with relevant enclosures to:

FiRe Award Technical Committee,

Institute of Certified Public Accountants of Kenya

P.O. BOX 59963 - 00200 Nairobi

Tel: +254 (0) 20 2304226/7; 8068570/1. Mobile: +254 (0) 727 531006 / 733 856262 / 0721 469796/ 721469169 Fax: (020) 8562206

LAST DATE FOR RECEIPT OF ENTRIES IS JULY 12, 2013