



6TH SOUTH RIFT BRANCH ANNUAL MEMBERS MEETING NOTICE AND AGENDA

NOTICE IS HEREBY GIVEN THAT THE 6TH SOUTH RIFT BRANCH ANNUAL MEMBERS MEETING AND BRANCH ELECTIONS WILL BE HELD AS FOLLOWS:

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| Date: | Friday, 26 th January 2018 | |
| Time: | 3.00pm – 5:30pm | |
| Location and meeting room: | Kericho (exact venue to be announced) | |
| No. | Time | Agenda Item |
| 1. | 3:00 – 3:30 PM | Arrival and Registration |
| 2. | 3:30 – 4:00 PM | Calling meeting to Order, Opening Prayer, Introductions and Opening Speeches by Invited Guests |
| 3. | 4:00 – 4:10 PM | Calling the AMM to order |
| 4. | 4:10 – 5:50 PM | To receive apologies if any |
| | | Adoption of Agenda |
| | | Approval of Previous Annual Members Meeting (AMM) minutes |
| | | Matters arising from Previous AMM minutes |
| | | Receive Annual Branch Reports |
| | | Election for Vacancies to the South Rift Branch Executive Committee |
| | | Signing Acceptance Letters by Elected Leaders |
| | | Award of Certificates of Service - Executive Committee of 2017/2018 |
| 5. | 5:50 – 6:00 PM | Any Other Business (Received within 48 hours to the AMM) |
| 6. | 6:00 – 7:30 PM | Closing Prayer & Networking Cocktail |

No charges will be levied on participants. Members in attendance shall be awarded 2 CPD hours.

For confirmations, kindly book online under *Special Events Category*.