



REQUEST FOR EXPRESSION OF INTEREST

PROVISION OF AUDITING SERVICES TO COMPASSION INTERNATIONAL - KENYA

DATE OF EXPRESSION OF INTEREST: 26TH AUGUST 2019

CLOSING DATE: 13TH SEPT 2019

Background:

Compassion International is a Christian holistic children and youth development organization founded in 1952. Today, the organization worldwide is directly serving over 2 million children & youth from economically poor households in 25 developing countries in Africa, Asia, Latin America and the Caribbean. In Africa, Compassion International has program operations in 8 countries.

Compassion International started work in Kenya in 1980 and is registered with NGO Co-ordination Board. The organization is working in partnership with 429 local churches in 29 counties across the country. The local church partners are serving about 130,000 children and youth, respective households and communities.

Offices:

Compassion International has its national office in Karen, Nairobi. The total workforce is 109 staff.

Scope:

The audit shall cover all activities of Compassion International from 1st July 2019 to 30th June 2020, with the possibility of re-appointment by the Board of Directors for upto 3 years.

The Auditor shall:

1. Audit the related activities in respect to the operations of Compassion International
2. Not audit the church partners
3. Issue an audit opinion considering the books of accounts and financial statements as provided by the management.

To achieve the above objective the auditor shall cover:

1. Finance - Operations income for the year ending June 30, 2019 was approx. USD 6.6 Million
2. Procurement
3. Cash Management
4. Human Resource
5. General Administration

Requirements:

Qualified audit firms meeting the following requirements are required to submit their expression of interest which should include:

1. Operational capacity to carry out the audit exercise in August 2020
2. Minimum 5 years relevant experience in provision of audit services to public Benefit Organizations (PBO)
3. Proposed methodology/Approach

Submission:

The expression of interest should include:

1. The total number of professionals employed which should be distinguished by designation – audit partner, audit manager, audit senior, audit assistant, as well as their credentials
2. Brief description of nature and extent of audit services rendered to at least 5 major clients and description of firms experience in providing audit services to and nature of audit services rendered
3. Brief description of nature and extent of audit services rendered to at least 5 international NGOs .
4. Proposed audit fee for the period July 2019 to June 2020

Shortlisted firms will be invited to present their proposal after which a final evaluation will be made based on demonstrated ability to meet the audit needs and proposed fee.

Complete Expression of Interest documents clearly marked:

**EXPRESSION OF INTEREST (EOI) FOR PROVISION OF AUDITING SERVICES FOR COMPASSION
INTERNATIONAL - KENYA,**

Should be posted or hand delivered on or before **Friday 13th September 2019** to the following address:

**The National Director,
Compassion International,
P.O Box 1945 – 00502,
208 Kerarapon Road, Karen
Nairobi.**