



36TH COAST BRANCH ANNUAL MEMBERS MEETING NOTICE AND AGENDA

NOTICE IS HEREBY GIVEN THAT THE 36TH COAST BRANCH ANNUAL MEMBERS MEETING AND BRANCH ELECTIONS WILL BE HELD AS FOLLOWS:

| | | |
|-----------------------------------|--|--|
| Date: | Monday 24 th May 2021 | |
| Time: | 2.00pm – 5:00pm | |
| Location and meeting room: | Mombasa (exact venue to be announced in due course) | |
| No. | Time | Agenda Item |
| 1. | 2:00 – 2:30 PM | Arrival and Registration |
| 2. | 2:30 – 3:00 PM | Calling meeting to Order, Opening Prayer, Introductions and Opening Speeches by Invited Guests |
| 3. | 3:00 – 3:10 PM | Calling the AMM to order |
| 4. | 3:10 – 4:50 PM | To receive apologies if any |
| | | Adoption of Agenda |
| | | Approval of Previous Annual Members Meeting (AMM) minutes |
| | | Matters arising from Previous AMM minutes |
| | | Receive Annual Branch Report |
| | | Election for Vacancies to the Coast Branch Executive Committee |
| | | Signing Acceptance Letters by Elected Leaders |
| | | Award of Certificates of Service - Executive Committee of 2019/2020 |
| 5. | 4:50 – 5:00 PM | Any Other Business (Received within 48 hours to the AMM) |
| 6. | 5:00 PM | Closing Prayer |

No charges will be levied on participants. Members in attendance shall be awarded 2 CPD hours.

For confirmations, kindly book online under *special events* category.