



# Budget Management

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# Budget Management process



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# Planning and Forecasting



## What to look out for...

- ❖ Strategy Review(5Ws 1H and Theory of change)
- ❖ Budget alignment with strategy objectives
- ❖ Budget type options; global, annual etc.
- ❖ Review projected implementation plan
- ❖ Cashflow projections



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# Implementation



## What to look out for ...

- ❖ Do you have realistic implementation plan?
- ❖ Do you have enough resources?
- ❖ Do you have stakeholders buy in? e.g community, Govt, media etc.
- ❖ **Do you have enough money for day today operations?**

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# Monitoring and control



## What to look out for ...

- ❖ Budget tracking
- ❖ Field visits, coordinated by respective team
- ❖ Are we on track, if not what is the way forward



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# Reporting and close out

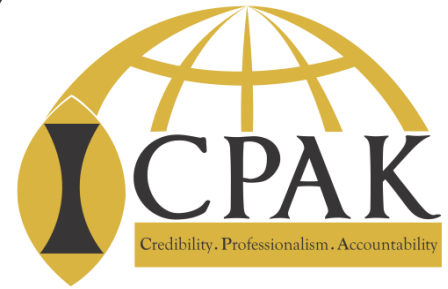


## What to look out for...

- ✓ Have a check list if you need one
- ✓ Prepare final reports -videos, photos etc
- ✓ Seek no cost extension if underspent

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# Breakout Session



**What are the challenges you are likely to face in the budget management process in the following areas.**

**As a service unit (operations) What is your contribution in resolving identified challenges.**

- ✓ **Planning and forecasting**
- ✓ **Implementation**
- ✓ **Reporting and close out**
- ✓ **Cashflow management**



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# Cash Flow Management



Poor cashflow leads to:

- ❖ Strained stakeholder relationships
- ❖ May not achieve deliverables

Possible remedies

- ❖ Review and revise budget, cash flow and financial reporting policies.
- ❖ Learn to effectively monitor financial and cash flow activities on regularly
- ❖ Slow down some bills, freeze news hires if necessary
- ❖ Ask donors or grantors to accelerate payment of funds due you.
- ❖ sales of property that you no longer need or use, sub rent.
- ❖ Look for new sources of income.

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# Emerging issues



- ❖ Covid 19 – Ways of working, vaccine politics, and accelerated poverty
- ❖ Debt crisis
- ❖ Technology need to reskill
- ❖ Diversity issues – Gender, youth, Key population
- ❖ Upcoming General election

2030 trends



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