

## **AUDIT ASSOCIATE**

### **Job Descriptions and key responsibilities:**

The successful candidates will be involved in planning and project managing all aspects of audits including:

- Controls and substantive testing (including audits of consolidations and statutory accounts)
- Ensuring projects comply with International Auditing Standards
- Budgeting and monitoring the financial performance of projects, focusing on optimising profitability
- Directing and leading teams, reporting directly to the Audit Senior and manager
- Building relationships with the client staff and acting as an ambassador for the Firm
- Report writing for Audit Committees and management.

### **Qualification and Experience Requirements**

- Bachelors of Degree in Commerce
- Pursuing CPA
- Proficiency in English, both written and spoken
- Excellent interpersonal skills and willingness to adapt to a multi-cultural experience;
- Knowledge of audit software
- Working knowledge of Microsoft Word, Excel and Power Point

### **Key Competencies and skill**

- Team player, with the ability to multi-task, as well as flexible and can work under pressure.
- Socially confident with good organization skills.
- Self-starter with good analytical skills and a proactive approach to problem solving
- Interact with clients to help ensure that the information flow from the client to the audit team is efficient
- Excellent knowledge of International Financial Reporting Standards and Internal Auditing Standards
- Flexible and willing to travel.