



EFFECTIVE DELEGATION FOR SUCCESSFUL DELIVERY OF ORGANIZATION'S MISSION

The Discipline of Getting Things Done

The Dynamics of Leadership in Managing Virtual Teams

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TECHNOLOGY | GOVERNANCE | LEADERSHIP

LEADERSHIP



- Clear Organizational Objectives
- Set & Practice Values
- Create & Protect Value
- Compliance Management
- Consult Widely (balanced view)

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ORGANISATIONAL PROCESSES & ROLES



- Determine workflow processes
- Checks & Balances
- Manage Roles Portfolio
- Regulate Management & Teams
- Adjudicate Staff Benefits & Rewards



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GOVERNANCE & CULTURE



- Regulatory Framework – Compliance, Strategy & Policies
- Talent Acquisition & Retention
- Project Management
- Monitoring & Evaluation
- Risk Management



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EFFECTIVE DELEGATION



- Task Identification
- Task Assignment
- Task Management
- Team Alignment
- Review
- Recognition & Acclaim



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THE DISCIPLINE OF GETTING THINGS DONE



- Clear Task Breakdown
- Delivery Schedule – (timeleines & deadlines)
- Timely Reviews
- Support Structure
- Creative & Innovation Environment



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DYNAMICS OF MANAGING VIRTUAL TEAMS



- Confidentiality Management
- Communication Framework
- Gig Economy Challenges
- Laws & Regulations
- Rates & Taxation Regimes
- Trust Formula



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SIX PRINCIPLES OF SUCCESSFUL DELEGATION

REPORT

Document the project
Create a knowledge base
Build on feedback

REVIEW

Facilitate & support
Monitor & Evaluate
Manage Risks

ENGAGE

Evaluate skills set & expertise required
Select the person(s)
Build a team

06

04

03

02

01

05

ACCLAIM

Recognise
Celebrate wins (individually & as a team)
Share the spoils

AGREE

Seek the person(s) buy-in
Go for self initiative & attitude
Set timelines

DEFINE

Define the project & task
Determine the boundaries
Set the TOR plus Budget

THANK YOU!



“No matter how brilliant or strategy, if you are playing a solo game you will always lose to a team.”
~ Reid Hoffman, Co-Founder LinkedIn

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