



MGN Associates LLP

Certified Public Accountants

WE ARE

Hiring!

JOIN OUR TEAM

JOB TITLE: AUDIT ASSOCIATE

Team: Audit

Reports to: Supervisor/Audit Manager

Purpose: To support the team in planning and managing audit assignments, enabling completion to a high standard within the set timeframe and budget. Audit Associates Audit financial statements, create budgets, and check organization's internal controls.

AUDIT ASSOCIATE RESPONSIBILITIES:

- Verifying company financial information.
- Planning and performing company financial audits.
- Preparing audit reports and statements for company managers.
- Resolving client audit queries efficiently.
- Ensuring compliance with state and company best practices.
- Planning and completing other assigned segments of the audit or other tasks assigned by the senior auditor.
- Collecting all documentation necessary for reporting and audits.
- Reporting audit findings.
- Performing other related duties as assigned.

ACADEMIC & PROFESSIONAL REQUIREMENTS

- A Bachelor's degree /Diploma from a recognized university (preferably Accounting Option)
- Professional accounting qualifications i.e CPA part 2 or ACCA
- Thorough knowledge of IFRS and IAS.
- QuickBooks knowledge, use of accounting and audit software as an added advantage
- At least three (3) years working experience preferably in an audit firm.



APPLY NOW

CONTACT US :

P.O. Box 857-00606 Nairobi
Shalimar Gallant, 5th Floor, Suite 4 Parklands Road,
(Opp Southern Sun-mayfair Casino) Westlands
Tel: 0202348122 / 0786654585 | Email: recruits@mgnkenya.com