



A World-class Professional Accountancy Institute

# 2024 **CPD CALENDAR**



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A World-class Professional Accountancy Institute

| رهم | DATE         | EVENT NAME                               | CPD | <b>UNIT COST</b> |
|-----|--------------|--|-----|------------------|
|     | Webinar      |  |     |                  |
|     | 30th January | Board Readiness and Corporate Governance | 2   | 1,000            |



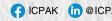


## **J**ANUARY

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| 28  | 29  | 30  | 31  |     |     |     |  |



1st January - NEW YEAR





| DATE                 | LOCATION | VENUE                      | EVENT NAME   | CPD | UNIT COST                     |
|----------------------|----------|----------------------------|--|-----|-------------------------------|
| National Physical E  | Events   |                            |  |     |                               |
| 14th - 16th February | Nairobi  | Raddison Blu,<br>Upperhill | Data Analytics, Data Privacy and Report Writing Workshop                         | 20  | 45,000                        |
| 19th - 23rd February | Mombasa  | Sarova<br>Whitesands       | The 6th Board Audit Committee<br>Master Class                                    | 20  | 90,000                        |
| 21st - 23rd February | Nairobi  | Kempinski                  | The 32nd Economic Symposium  | 20  | 45,000<br>15,000<br>(virtual) |
| 26th Feb - 1st Mar   | Mombasa  | Sarova<br>Whitesands       | Financial Reporting for County<br>Governments & Other Public-<br>Sector Entities | 20  | 59,000                        |
| Virtual Symposium    | ıs       |                            |  |     |                               |
| 14th - 15th February |          |                            | Tax Principles & Compliance<br>Workshop  | 10  | 10,000                        |
| 21st - 22nd February |          |                            | Annual Practical Ethics Forum  | 10  | 10,000                        |
| 28th - 29th February |          |                            | Technical Competency Development Forum for Associate Members                     | 10  | i i                           |
| Webinars             |          |                            |  |     |                               |
| 6th February         |          | 1.1                        | ISA 200 - Quality Management for<br>an Audit of Financial Statements             | 2   | 1,000                         |
| 13th February        |          |                            | Taxation Considerations for<br>Cross-Border Transactions                         | 2   | 1,000                         |
| 20th February        |          |                            | Overview of IFRS S1 & S2   | 2   | 1,000                         |
| 27th February        |          | AND SERVICE SERVICE        | Advanced IFRS 17   | 2   | 1,000                         |



## **F**EBRUARY

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Mandatory training for Practicing Certificate.

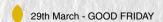
| DATE                     | LOCATION | VENUE                        | EVENT NAME  | CPD | UNIT COS |
|--------------------------|----------|------------------------------|---|-----|----------|
| International Ever       | nt       |                              |   |     |          |
| 4th - 8th March          | Dubai    | Pullman Deira<br>City Centre | The Leadership Summit   | 20  | 250,000  |
| <b>National Physical</b> | Events   |                              |   |     |          |
| 26th Feb - 1st Mar       | Mombasa  | Sarova<br>Whitesands         | Financial Reporting for County<br>Governments & Other Public-<br>Sector Entities    | 20  | 59,000   |
| 4th - 8th March          | Naivasha | Enashipai                    | Taxation Master Class   | 20  | 90,000   |
| 11th - 15th March        | Mombasa  | Sarova<br>Whitesands         | The Management Accounting & Strategy Conference                                     | 20  | 59,000   |
| 18th - 22nd March        | Kisumu   | Acacia                       | Corporate Governance &<br>Leadership Conference                                     | 20  | 59,000   |
| Virtual Symposiur        | ns       |                              |   |     |          |
| 13th - 14th March        |          |                              | Internal Audit: International<br>Professional Practices<br>Framework (IPPF) Seminar | 10  | 10,000   |
| 27th - 28th March        |          |                              | IFRS Seminar  | 10  | 10,000   |
| Webinars                 |          |                              |   |     |          |
| 5th March                |          |                              | Stress Management Techniques and Habits for The New Year                            | 2   | -        |
| 12th March               |          |                              | IFRS 10 - Consolidated Financial Statements   | 2   | 1,000    |
| 13th March               |          |                              | Requirements for Multiple Licences<br>Webinar                                       | 1   | •        |
| 19th March               |          |                              | Digital Service Tax and BEPs<br>Development on Taxation of<br>e-commerce            | 2   | 1,000    |
| 26th March               |          |                              | IFRS 15 - Accounting for Revenue from Contracts with Customers                      | 2   | 1,000    |



## MARCH

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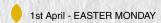
| DATE                    | LOCATION | VENUE                      | EVENT NAME   | CPD | <b>UNIT COST</b> |
|-------------------------|----------|----------------------------|--|-----|------------------|
| <b>National Physica</b> | l Events |                            |  |     |                  |
| 3rd - 5th April         | Nakuru   | Sarova<br>Woodlands        | Risk Champions Workshop  | 20  | 40,000           |
| 8th - 12th April        | Mombasa  | Travellers<br>Beach Resort | Practical Ethics & Compliance<br>Seminar   | 20  | 45,000           |
| 15th - 19th April       | Nairobi  | Safari Park                | The Financial Reporting Week   | 20  | 59,000           |
| 15th - 19th April       | Mombasa  | Sarova<br>Whitesands       | The 7th Board Master Class   | 20  | 55,000           |
| 22nd - 26th April       | Mombasa  | Sarova<br>Whitesands       | Internal Audit Master Class  | 20  | 90,000           |
| Virtual Symposiu        | ıms      |                            |  |     |                  |
| 3rd - 4th April         |          |                            | The 5th External Audit Practitioners Forum   | 10  | 10,000           |
| 10th - 11th April       |          |                            | Income Tax & Indirect Taxes Seminar  | 10  | 10,000           |
| Webinars                |          |                            |  |     |                  |
| 2nd April               |          |                            | Corporate Reporting Trends -<br>Financial & Non Financial Disclosure<br>Requirements | 2   | 1,000            |
| 9th April               |          |                            | ISA 315 - Risk of Material<br>Mistatements   | 2   | 1,000            |
| 16th April              |          | 16                         | IFRS 9 - Financial Instruments   | 2   | 1,000            |
| 23rd April              |          |                            | IFRS 5 Non-current Assets Held for Sale and Discontinued Operations                  | 2   | 1,000            |
| 30th April              |          |                            | ISA 500 - Audit Evidence   | 2   | 1,000            |

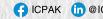


## **A**PRIL

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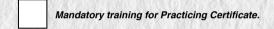






Mandatory training for Practicing Certificate.

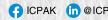
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|----------|------------------|-----------|--------------------------------|---|-----|-------------------------------|
| ,        | National Physica | al Events |                                |   |     |                               |
|          | 8th - 10th May   | Nakuru    | Sarova<br>Woodlands            | Grants Management, Compliance and Financial Reporting Seminar | 5   | 7,000                         |
|          | 20th - 24th May  | Mombasa   | Sarova, Pride<br>Inn & Virtual | The 41st Annual Seminar - Edition I                           | 20  | 59,000<br>25,000<br>(virtual) |
| ]        | Virtual Symposic | ums       |                                |   |     | agarana Nasaa asaa fi usa     |
| <u>a</u> | 8th - 9th May    |           |                                | International Taxes & Transfer<br>Pricing Workshop            | 10  | 10,000                        |
|          | Webinars         |           |                                |   |     |                               |
| 1        | 7th May          |           |                                | IFRS 17 - Insurance Contracts                                 | 2   | 1,000                         |
|          | 14th May         |           |                                | Overview of IFRS S1 & S2                                      | 2   | 1,000                         |







|     | MAY        |        |       |     |     |     |  |  |  |
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| DATE              | LOCATION | VENUE          | EVENT NAME                    | CPD | <b>UNIT COST</b> |
|-------------------|----------|----------------|-------------------------------|-----|------------------|
| International Eve | ent      |                |                               |     |                  |
| 10th - 14th June  | Turkey   | Hilton Bomonti | Senior Leadership Development | 20  | 250,000          |



| <b>National Physica</b> | I Events |                              |   |    |        |
|-------------------------|----------|------------------------------|---|----|--------|
| 3rd - 7th June          | Mombasa  | Sarova<br>Whitesands         | Taxation Master Class   | 20 | 90,000 |
| 10th - 14th June        | Mombasa  | Sarova<br>Whitesands         | Public Sector Financial Reporting<br>Seminar                                    | 20 | 59,000 |
| 17th - 20th June        | Mombasa  | Pride Inn<br>Paradise Resort | NPO Conference  | 20 | 59,000 |
| 21st June               | Nairobi  | Safari Park                  | ICPAK Annual General Meeting (AGM)  | 5  | Free   |
| Webinars                |          |                              |   |    |        |
| 4th June                |          |                              | Fundamentals of Report<br>Writing And Data Analytics for<br>Professionals       | 2  | 1,000  |
| 11th June               |          |                              | Future of the Accountancy<br>Profession - Being Future Ready                    | 2  | 1,000  |
| 18th June               |          |                              | Anti Money Laundering: Key Policy<br>Considerations, Audit & Risk<br>Assesments | 2  | 1,000  |
| 25th June               |          |                              | Illustrative Financial Statements &   | 2  | 1,000  |

**Practice Notes** 



Mandatory training for Practicing Certificate.





## JUNE

TUE WED THU SAT



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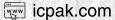
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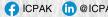
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1st June - MADARAKA DAY

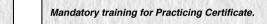








|      | DATE             | LOCATION | VENUE               | EVENT NAME   | CPD | UNIT COST                     |
|------|------------------|----------|---------------------|--|-----|-------------------------------|
| Г    | National Physica | I Events |                     |  |     |                               |
|      | 10th - 12th July | Nairobi  | Safari Park         | Annual Practitioners Conference                        | 20  | 45,000<br>15,000<br>(virtual) |
| Ĭ.   | 15th - 19th July | Nairobi  | Safari Park         | The IFRS Master Class                                  | 20  | 90,000                        |
| 1    | 24th - 26th July | Nakuru   | Sarova<br>Woodlands | SACCO Sector Conference                                | 20  | 45,000                        |
| Г    | Virtual Symposiu | ıms      |                     |  |     |                               |
| 20 : | 24th - 25th July |          |                     | Audit Quality Assurance<br>Workshop                    | 10  | 10,000                        |
| Г    | Webinars         |          |                     |  |     |                               |
|      | 9th July         |          |                     | IAS 1 Presentation of Financial<br>Statements          | 2   | 1,000                         |
|      | 16th July        |          |                     | IAS 10 Events After the Reporting<br>Period            | 2   | 1,000                         |
|      | 23rd July        |          |                     | Mental Health and Substance<br>Abuse in the Work Place | 2   | 1,000                         |

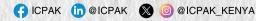






## JULY

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| DATE               | LOCATION | VENUE                      | EVENT NAME  | CPD | UNIT COS                      |
|--------------------|----------|----------------------------|---|-----|-------------------------------|
| National Physical  | Events   |                            |   |     |                               |
| 5th - 9th Aug      | Mombasa  | Travellers<br>Beach Resort | Accountancy Professional Ethics Forum                                   | 20  | 59,000                        |
| 14th -16th August  | Nairobi  | Sarova Stanley             | Young Leaders Conference  | 20  | 40,000                        |
| 19th - 23rd August | Mombasa  | Sarova<br>Whitesands       | 5th Annual Board Training   | 20  | 90,000                        |
| 21st - 23rd August | Nairobi  | TBC                        | The 5th Research Conference   | 20  | 40,000<br>15,000<br>(Virtual) |
| 26th - 30th August | Mombasa  | Sarova<br>Whitesands       | ERM Master Class  | 20  | 90,000                        |
| Virtual Symposiur  | ns       |                            |   |     |                               |
| 21st - 22nd August |          |                            | Forensic, Fraud and Internal<br>Controls Workshop                       | 10  | 10,000                        |
| Webinars           |          |                            |   |     |                               |
| 6th August         |          | TO VALUE                   | Accounting for Carbon Credits   | 2   | 1,000                         |
| 13th August        |          |                            | Implementing Resilient Cybersecurity Controls                           | 2   | 1,000                         |
| 20th August        |          |                            | Cloud Based Accounting -<br>Implications to Professional<br>Accountants | 2   | 1,000                         |

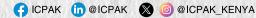






## August

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| DATE                  | LOCATION  | VENUE                         | EVENT NAME                                     | CPD | <b>UNIT COS</b>               |
|-----------------------|-----------|-------------------------------|--|-----|-------------------------------|
| International Event   |           |                               |  |     |                               |
| 9th - 13th September  | Singapore | Conrad<br>Centennial<br>Hotel | The 11th C–Suite Seminar                       | 20  | 250,000                       |
| National Physical E   | vents     |                               |  |     |                               |
| 2nd - 6th September   | Mombasa   | Sarova<br>Whitesands          | Annual Public Sector Accountants<br>Conference | 20  | 59,000                        |
| 9th - 13th September  | Nairobi   | Safari Park                   | The Financial Reporting Week                   | 20  | 55,000<br>25,000<br>(Virtual) |
| 16th - 20th September | Mombasa   | Sarova<br>Whitesands          | 12th Annual Tax Convention                     | 20  | 59,000                        |
| 30th Sept - 4th Oct   | Mombasa   | Sarova<br>Whitesands          | The 8th National Lady Accountants Conference   | 20  | 59,000                        |
| Virtual Symposium     | s         |                               |  |     |                               |
| 11th - 12th September |           |                               | ISAs Workshop                                  | 10  | 10,000                        |
| 25th - 26th September |           |                               | Financial Services Sector<br>Conference        | 10  | 10,000                        |
| Webinars              |           |                               |  |     |                               |
| 3rd September         |           |                               | Effective Whistleblowing Polices and Practices | 2   | 1,000                         |
| 10th September        |           |                               | IFRS 16 - Leases                               | 2   | 1,000                         |
| 17th September        |           |                               | IFRS 13 - Fair Value Measurement               | 2   | 1,000                         |
| 24th September        |           |                               | Enhancement of Compliance from Reviews         | 2   | 1,000                         |



## SEPTEMBER

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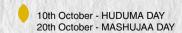
| DATE                     | LOCATION | VENUE                | EVENT NAME   | CPD | UNIT COS |
|--------------------------|----------|----------------------|--|-----|----------|
| <b>National Physical</b> | Events   |                      |  |     |          |
| 30th Sept - 4th Oct      | Mombasa  | Sarova<br>Whitesands | The 8th National Lady Accountants Conference   | 20  | 59,000   |
| 7th - 11th October       | Mombasa  | Sarova<br>Whitesands | Annual Governance & Ethics<br>Conference   | 20  | 59,000   |
| 21st - 25th October      | Naivasha | Enashipai            | The Board Audit Committee Master<br>Class  | 20  | 90,000   |
| Virtual Symposiu         | ms       |                      |  |     |          |
| 2nd - 3rd October        |          |                      | Audit Staff Training - A Practical<br>Approach   | 10  | 10,000   |
| 16th - 17th October      |          |                      | IFRS Seminar   | 10  | 10,000   |
| 23rd - 24th October      |          |                      | Sustainability Reporting Workshop  | 10  | 10,000   |
| 30th - 31st October      |          | .,                   | Interational Standards on<br>Auditing (ISAs) Seminar   | 10  | 10,000   |
| Webinars                 |          |                      |  |     |          |
| 8th October              |          |                      | Stress Management and Resilience for Professionals in Trying Times                                     | 2   | 1,000    |
| 15th October             |          |                      | Current Trends in Technology Aided<br>Fraud & Challenges Presented by<br>Technology in Combating Fraud | 2   | 1,000    |
| 22nd October             |          |                      | ISQM 1 & 2   | 2   | 1,000    |
| 29th October             |          |                      | Firm Compliance Webinar  | 2   | 1,000    |





### **O**CTOBER

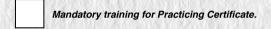
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| 0          | DATE                 | LOCATION | VENUE                          | EVENT NAME  | CPD | <b>UNIT COST</b> |
|------------|----------------------|----------|--------------------------------|---|-----|------------------|
| <u></u>    | National Physical E  | vents    |                                |   |     |                  |
|            | 18th - 22nd November | Mombasa  | Sarova, Pride<br>Inn & Virtual | The 41st Annual Seminar -<br>Edition II                           | 20  | 59,000           |
|            | Virtual Symposium    | S        |                                |   |     |                  |
| ( <u>)</u> | 27th - 28th November |          |                                | Practical Ethics Forum  | 10  | 10,000           |
|            | Webinars             |          |                                |   |     |                  |
| A PA       | 5th November         |          |                                | AML & CFT Audit   | 2   | 1,000            |
|            | 12th November        |          |                                | ISA 220 - Quality Control for an<br>Audit of Financial Statements | 2   | 1,000            |
|            | 26th November        |          |                                | IPSAS Accrual   | 2   | 1,000            |







## November

| SUN | MON | TUE | WED | THU | FRI | SAT | 2050 |
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2024

| 0   | DATE               | LOCATION | VENUE                        | EVENT NAME  | CPD | <b>UNIT COST</b>            |
|-----|--------------------|----------|------------------------------|---|-----|-----------------------------|
| ₩.  | International Even | t        |                              |   |     |                             |
|     | 2nd - 6th December | Dubai    | Pullman Deira<br>City Centre | The 30th Executive Seminar  | 20  | 250,000                     |
|     | National Physical  | Events   |                              |   |     |                             |
| 288 | 2nd - 6th December | Mombasa  | Sarova<br>Whitesands         | Internal Audit, Risk & Forensic<br>Conference                                 | 20  | 59,000                      |
|     | 13th December      | Nairobi  | Safari Park                  | Chairman's Ball   | 5   | 5,500<br>2,000<br>(Virtual) |
|     | Webinars           |          |                              |   |     |                             |
|     | 3rd December       |          |                              | Data Analytics for Professionals  | 2   | 1,000                       |
|     | 4th December       |          |                              | Ethics for Professional Accountants   | 2   | 1,000                       |
|     | 10th December      |          |                              | Effective Cordination of Meetings<br>and Time Management for<br>Professionals | 2   | 1,000                       |
|     | 11th December      |          |                              | IFRS 11 - Joint Arrangements  | 2   | 1,000                       |





### DECEMBER

| SUN | MON | TUE | WED | THU | FRI | SAT |
|-----|-----|-----|-----|-----|-----|-----|
| 1   | 2   | 3   | 4   | 5   | 6   | 7   |
| 8   | 9   | 10  | 11  | 12  | 13  | 14  |
| 15  | 16  | 17  | 18  | 19  | 20  | 21  |
| 22  | 23  | 24  | 25  | 26  | 27  | 28  |

30 31

12th December - JAMHURI DAY 25th December - CHRISTMAS DAY 26th December - BOXING DAY





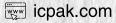






International Events

| Š) |    | DATE                    | LOCATION  | VENUE                                    | EVENT NAME                                  | CPD | <b>UNIT COST</b> |
|----|----|-------------------------|-----------|--|---|-----|------------------|
|    | 1. | 4th - 8th<br>March      | Dubai     | Pullman Deira<br>City Centre             | The Leadership<br>Summit                    | 20  | 250,000          |
|    | 2. | 10th - 14th<br>June     | Turkey    | Hilton Bomonti<br>Hotel                  | Senior Leadership<br>Development<br>Seminar | 20  | 250,000          |
|    | 3. | 9th - 13th<br>September | Singapore | Conrad<br>Centennial Hotel,<br>Singapore | The 11th C–Suite<br>Seminar                 | 20  | 250,000          |
|    | 4. | 2nd - 6th<br>December   | Dubai     | Pullman Deira<br>City Centre             | The 30th Executive<br>Seminar               | 20  | 250,000          |















#### **NATIONAL PHYSICAL MANDATORY TRAININGS**

Institute of Certified Public Accountants of Kenya (ICPAK)

### These are the mandatory trainings for Practicing Certificate.

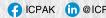
|     | DATE                  | VENUE                   | EVENT NAME                            | CPD | <b>UNIT COST</b> | VIRTUAL COST |
|-----|-----------------------|-------------------------|---------------------------------------|-----|------------------|--------------|
| 1.  | 4th - 8th March       | Enashipai               | Taxation Master Class                 | 20  | 90,000           |              |
| 2.  | 8th -12th April       | Travellers Beach Resort | Practical Ethics & Compliance Seminar | 20  | 59,000           |              |
| 3.  | 15th - 19th April     | Safari Park             | The Financial Reporting Week          | 20  | 55,000           |              |
| 4.  | 22nd - 26th April     | Sarova Whitesands       | Internal Audit Master Class           | 20  | 90,000           |              |
| 5.  | 3rd - 7th June        | Sarova Whitesands       | Taxation Master Class                 | 20  | 90,000           |              |
| 6.  | 10th - 12th July      | Safari Park             | Annual Practitioners Conference       | 20  | 40,000           | 15,000       |
| 7.  | 15th - 19th July      | Safari Park             | The IFRS Master Class                 | 20  | 90,000           |              |
| 8.  | 5th - 9th Aug         | Travellers Beach Resort | Accountancy Professional Ethics Forum | 20  | 59,000           |              |
| 9.  | 26th - 30th August    | Sarova Whitesands       | ERM Master Class                      | 20  | 90,000           |              |
| 10. | 9th - 13th September  | Safari Park             | The Financial Reporting Week          | 20  | 55,000           | 25,000       |
| 11. | 16th - 20th September | Sarova Whitesands       | 12th Annual Tax Convention            | 20  | 59.000           |              |



#### **VIRTUAL MANDATORY TRAININGS**

### These are the mandatory trainings for Practicing Certificate.

|     | DATE                 | EVENT NAME  | CPD | <b>UNIT COST</b> | <b>VIRTUAL COST</b> |
|-----|----------------------|---|-----|------------------|---------------------|
| 1.  | 14th - 15th February | Tax Principles & Compliance Workshop  | 10  | 10,000           | 10,000              |
| 2.  | 21st - 22nd February | Annual Practical Ethics Forum   | 10  | 10,000           | 10,000              |
| 3.  | 13th - 14th March    | Internal Audit: International Professional Practices Framework (IPPF) Seminar | 10  | 10,000           | 10,000              |
| 4.  | 27th - 28th March    | IFRS Seminar  | 10  | 10,000           | 10,000              |
| 5.  | 3rd - 4th April      | The 3rd External Audit Practitioners Forum                                    | 10  | 10,000           | 10,000              |
| 6.  | 10th - 11th April    | Income Tax & Indirect Taxes Seminar   | 10  | 10,000           | 10,000              |
| 7.  | 8th - 9th May        | International Taxes & Transfer Pricing Workshop                               | 10  | 10,000           | 10,000              |
| 8.  | 24th - 25th July     | Audit Quality Assurance Workshop  | 10  | 10,000           | 10,000              |
| 9.  | 11th - 12th Sept     | ISAs Workshop   | 10  | 10,000           | 10,000              |
| 10. | 2nd - 3rd October    | Audit Staff Training - A Practical Approach                                   | 10  | 10,000           | 10,000              |
| 11. | 16th - 17th October  | IFRS Seminar  | 10  | 10,000           | 10,000              |
| 12. | 30th - 31st October  | Interational Standards on Auditing (ISAs) Seminar                             | 10  | 10,000           | 10,000              |
| 13. | 27th - 28th November | Practical Ethics Forum  | 10  | 10,000           | 10,000              |





2024

#### **BRANCH MANDATORY TRAININGS**

### Institute of Certified Public Accountants of Kenva (ICPAK)

### These are the mandatory trainings for Practicing Certificate.

|    | BRANCH       | DATE                 | PROPOSED VENUE | SEMINAR NAME                           | CPD | COST   |
|----|--------------|----------------------|----------------|--|-----|--------|
| 1. | Coast        | 22nd - 23rd August   | Kilifi         | Audit Quality Assurance Seminar        | 14  | 10,000 |
| 2. | Eastern      | 7th - 8th March      | Machakos       | IFRS Seminar                           | 14  | 10,000 |
| 3. | Nyanza       | 8th - 9th December   | Kisumu         | Branch Annual Tax Workshop             | 14  | 10,000 |
| 4. | Central Rift | 31st Oct - 1st Nov   | Nakuru         | IFRS Seminar                           | 14  | 10,000 |
| 5. | Western      | 4th - 5th July       | Kakamega       | Financial Reporting & PFM              | 14  | 10,000 |
| 6. | Mt. Kenya    | 21st - 22nd November | Kiambu         | Forensic, Frauds and Internal Controls | 14  | 10,000 |
| 7. | North Rift   | 21st - 22nd March    | Eldoret        | IFRS Seminar                           | 14  | 10,000 |
| 8. | South Rift   | 7th - 8th March      | Kericho        | AQA Seminar                            | 14  | 10,000 |
| 9. | Northern     | 19th - 20th March    | Garissa        | IFRS Seminar                           | 14  | 10,000 |

#### MANDATORY TRAININGS CALENDAR

#### 1. Category A Licence

This is a license for Auditing & Assurance services. New applicants for this license must attend at least any three (3) mandatory trainings as indicated herein. For renewal of licenses, holders must attend at least three (3) of the mounted mandatory CPD programmes as determined by Council.

#### 2. Category M Licence

This is a license for Accounting, Controls and Management Consultancy services. Those intending to practice in Internal Audit, Risk Management and Forensic Audit will be licensed under this category. New applicants for this license must attend at least two (2) trainings of CPD programmes as indicated herein or as may be determined by Council. For renewal of the license, holders must attend at least any three (3) of the mandatory CPD programmes as determined by Council.

#### 3. Category T Licence

This is a license for those intending to practice taxation only. New applicants for this license must attend at least any two mandatory (2) CPD trainings as indicated herein. For renewal of the licenses under this category, holders must attend at least any three (3) CPD programmes as determined by Council.

#### Category C Licence

This is a composite license. Holders can practice specializations for A, M and T Licenses. New applicants for this licence must attend at least four (4) mandatory trainings as determined by Council and indicated herein. For renewal of the license, holders must attend at least any three (3) CPD of the trainings as indicated herein.

#### 5. Physical and Virtual CPD Events

A member has the liberty to attend either a physical or a virtual event to meet the minimum annual CPD threshold (40 CPD - 25 structured and 15 unstructured) as provided by IES 7 & 8 besides the mandatory training requirements for the respective categories of licence. The event booking system has been configured to detect trainings attended by the members for ease of processing of new licence applications and renewals under the various categories.

Under the multiple licenses, a firm no longer refers to an entity practicing audit. A firm refers to any entity that has been granted any type of license from ICPAK under the different categories (A, M, T & C).







### **Institute of Certified Public** Accountants of Kenya (ICPAK)

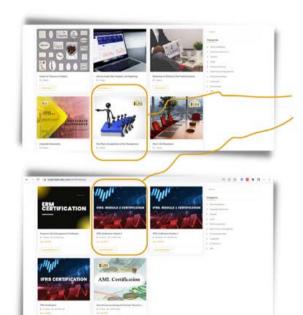
|    | BRANCH       | DATE                    | VENUE    | SEMINAR NAME   | CPD | COST   |
|----|--------------|-------------------------|----------|--|-----|--------|
| 1. | Coast        | 7th - 8th March         | Voi      | Public Finance Management for Counties Workshop  | 14  | 10,000 |
| 2. | Coast        | 22nd - 23rd August      | Kilifi   | Audit Quality Assurance Seminar (This is one of the mandatory training for Practicing Certificate.)        | 14  | 10,000 |
| 3. | Coast        | 8th - 9th December      | Mombasa  | Branch Tax Seminar   | 14  | 10,000 |
| 1. | Eastern      | 7th - 8th March         | Machakos | IFRS Seminar (This is one of the mandatory training for Practicing Certificate.)                           | 14  | 10,000 |
| 2. | Eastern      | 20th - 21st June        | Kitui    | PFM & Emerging Tax Issues Seminar  | 14  | 10,000 |
| 3. | Eastern      | 30th - 31st October     | Makueni  | Forensic, Fraud and Internal Controls Workshop   | 14  | 10,000 |
| 1. | Nyanza       | 14th - 15th March       | Kisumu   | Forensic, Frauds and Internal Controls   | 14  | 10,000 |
| 2. | Nyanza       | 11th - 12th July        | Kisii    | IPSAS & PFM Workshop   | 14  | 10,000 |
| 3. | Nyanza       | 8th - 9th December      | Kisumu   | Branch Annual Tax Workshop (This is one of the mandatory training for Practicing Certificate.)             | 14  | 10,00  |
| 1. | Central Rift | 7th - 8th March         | Nakuru   | Tax Principles and Emerging Issues Seminar   | 14  | 10,00  |
| 2. | Central Rift | 18th - 19th July        | Nakuru   | Forensic Audit Practical Skills Workshop   | 14  | 10,00  |
| 3. | Central Rift | 31st Oct - 1st November | Nakuru   | IFRS Seminar (This is one of the mandatory training for Practicing Certificate.)                           | 14  | 10,00  |
| 1. | Western      | 7th - 8th March         | Bungoma  | Understanding of Carbon credit & Tax emerging issues   | 14  | 10,00  |
| 2. | Western      | 4th - 5th July          | Kakamega | Financial Reporting & PFM (This is one of the mandatory training for Practicing Certificate.)              | 14  | 10,00  |
| 3. | Western      | 7th - 8th November      | Busia    | Supreme Auditing Standards & IPSAS & PFM seminar   | 14  | 10,00  |
| 1. | Mt. Kenya    | 22nd - 23rd February    | Muranga  | Financial Reporting and ESG  | 14  | 10,00  |
| 2. | Mt. Kenya    | 22nd - 23rd August      | Embu     | PFM & IPSAS Seminar  | 14  | 10,00  |
| 3. | Mt. Kenya    | 21st - 22nd November    | Kiambu   | Forensic, Frauds and Internal Controls (This is one of the mandatory training for Practicing Certificate.) | 14  | 10,00  |
| 1. | North Rift   | 21st - 22nd March       | Eldoret  | IFRS Seminar (This is one of the mandatory training for Practicing Certificate.)                           | 14  | 10,00  |
| 2. | North Rift   | 4th - 5th July          | Eldoret  | Tax Management and Financial Reporting for Public Benefit Organization                                     | 14  | 10,00  |
| 3. | North Rift   | 31st Oct - 1st November | Eldoret  | Audit Quality Assurance Workshop   | 14  | 10,00  |
| 1. | South Rift   | 7th - 8th March         | Kericho  | AQA Seminar (This is one of the mandatory training for Practicing Certificate.)                            | 14  | 10,00  |
| 2. | South Rift   | 4th - 5th July          | Bomet    | Internal Audit, Risk Management & Data Analytics Seminar   | 14  | 10,00  |
| 3. | South Rift   | 31st Oct - 1st November | Narok    | Financial Reporting & PFM Seminar  | 14  | 10,00  |
| 1. | Northern     | 19th - 20th March       | Garissa  | IFRS Seminar (This is one of the mandatory training for Practicing Certificate.)                           | 14  | 10,00  |
| 2. | Northern     | 21st - 22nd August      | Isiolo   | Tax Compliance and Emerging Issues   | 14  | 10,00  |
| 3. | Northern     | 18th - 19th December    | Wajir    | Public Sector Financial Reporting Workshop   | 14  | 10,00  |





### ICPAK ONLINE LEARNING PLATFORM





- 1. Sian up or loa in using your member number.
- 2. The platform also supports non-members, but to receive their CPD points, you must sign up using your member number.

Click on See All Courses / Certfication

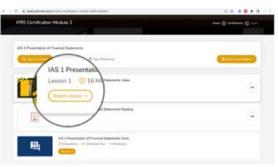
- 1. Click on the See all buttons to expand the course pages and see all courses available to you.
- 2. The same can be done for certifications. By default, the system will only render 4 courses or 4 certifications on the landing page.

Select the Course / Certification of your choice

- 1. Click on the course image or the button "View Course".
- 2. This action will direct you to a specific course or certification page with metadata such as the duration to complete, how many CPD points will be awarded, cost, and descriptions

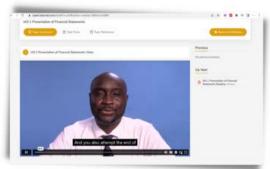
#### **Registration and Purchase**

- 1. To access the Course, you will be required to click the "Register" button which will generate an invoice with payment instructions.
- 2. Complete the payment by choosing your preferred payment method.
- 3. Once payment is confirmed, you will be granted access immediately.



#### Watch | Read | Take Test

- 1. Once you have access to the course or certification, watch videos, read PDFs, and test your understanding of the material.
- Please note assessments are only available for certifications. You will have 2 maximum attempts.



#### **FAQs Answers**

- 1. Do Courses expire? The short courses do not expire but certifications expire after 3 months. This is to ensure members do not buy content and leave them halfway. We can extend your period once after the expiry.
- 2. What's next after watching? CPDs will be updated automatically and will reflect in your dashboard within the day.
- 3. For certifications, you will be awarded a hard copy certificate which can be picked up at ICPAK offices at the CPA Centre. These can also be mailed.









