



JOB ADVERT FOR RISK AND COMPLIANCE OFFICER

We currently seek to recruit a Risk and Compliance Officer. The job holder will be responsible for providing administrative support in the Society by exploring opportunities that add value to the existing processes and procedures.

KEY RESPONSIBILITIES

- Review and maintain an updated Risk Policy and Framework for the Sacco.
- Maintain a corporate-wide and departmental risk registers.
- Based on review of procedures and walkthroughs, maintain an inventory of internal controls and map them to key risk areas.
- Assist in the execution of the corporate compliance, fraud, and risk assessments by identifying the key risks and assessing mitigating controls to determine the risk profile for the organization.
- Assist in the development and monitoring of key risk indicators (KRIs) that are mapped to various risks to determine elevations in risk and proactively implement risk mitigation measures.
- Identify emerging risks that present new regulatory, fraud, or money laundering risks. This includes risks associated with new products and services, customer types, geographies, and channels.
- Coordinate the collection of risk information from source systems, departments, and reporting, analyse the data and apply to various key risk areas to update the risk profile.
- Conduct policy attestations and provide assistance to in developing, updating policies and procedures by enforcing documented standards eg SOPs.
- Perform compliance audits (Internal and External) and ensure adherence to all internal operation and evaluate all procedures to maintain accuracy with all internal standards.
- Develop and maintain a complete and updated regulatory compliance universe.
- Provide guidance on emerging operational, legal and regulatory compliance matters.
- Champion compliance with respect to all environmental, social and governance processes.
- Assist and work in collaboration with Internal Audit to accomplish their assurance activities.
- Communicating and enforcing the AML/CFT compliance culture as per KYC/AML/CFT policies.

QUALIFICATIONS:

- A Degree in Risk Management/Commerce / Accounting/ Statistics /Economics or any other related field.
- At least completed CPA/ACCA part 2.
- Holder of CRMA/CRA will be an added advantage.

EXPERIENCE:

- Minimum of 3 years' relevant experience.

KEY COMPETENCE

- Excellent organizational skills
- Ability to work under minimum supervision
- Good work ethics and Integrity
- Knowledge on general project management.

Candidates who meet the minimum requirements to send their detailed application and CV including 3 referees to Saccocommittee@Safaricom.co.ke by **20th November 2024** with the job position you are applying for as the subject of the email. must fill your details on google form ... <https://shorturl.at/F28ZE>...Incomplete applications will not be considered.

Due to the numerous number of applications received, only shortlisted candidates will be contacted.