

## **Job Post / Advert for an Accountant**

Title: Part-time Accountant Needed for Charitable Trust

We are a registered charitable trust seeking a qualified accountant to assist us with:

Recording financial transactions

Preparing financial statements

Filing statutory returns with KRA (including income tax, PAYE, etc.)

Advising on compliance and simple accounting systems

### **Requirements:**

CPA-K qualification, registered and licensed with ICPAK

Experience working with charitable organizations, NGOs, or trusts

Good knowledge of KRA compliance and NGO donor reporting

Ability to work part-time/retainer basis

Location: Nairobi / Thika (with flexible arrangements possible)

Engagement: Retainer or per-assignment basis

Interested candidates should send their CV, ICPAK membership number, and references to [truelightkingdomchurch@gmail.com](mailto:truelightkingdomchurch@gmail.com)  
+254701034083